



Inspiring Trust, Assuring Safe & Nutritious Food

**Ministry of Health and Family Welfare  
Government of India**

### **SNF FELLOWSHIP SCHEME**

#### **1. SNF @ School (Safe and Nutritious Food) Program**

Children are powerful change agents. Messages delivered to, and through children, have the potential to usher in behaviour change and a culture of safe and wholesome food. This is the underlying philosophy behind the SNF@SCHOOL initiative of FSSAI, which is designed to deliver and reinforce the message of safe and nutritious food through both curricular and co-curricular activities, and ensure an enabling legislative and regulatory framework to promote safe and wholesome food in both government and private schools across the country. The details of the snf@school project are available at [www.snfportal.in](http://www.snfportal.in)

#### **2. About SNF Fellowships**

To implement snf@school, FSSAI is pleased to announce '*SNF Fellows*', a prestigious fellowship program to promote social and behavioral change around food safety, hygiene and healthy diets in schoolchildren. Through this fellowship, FSSAI seeks to promote collaboration between colleges and funding partners through a systematic framework, whereby the content and intellectual resources for the program would be created by FSSAI, implemented through colleges and financed by funding partners. 'SNF Fellows' is open to students pursuing Bachelors or Masters degree programs in Food Technology, Nutrition or related fields in recognized academic institutions. Selected fellows would engage in a 1 year project to mentor 10 schools in their community, through adopting FSSAI's snf@school project. In addition to the opportunity for personal, professional and academic growth, the fellowship provides a one of a kind chance to work on a large-scale social impact project. Corporates, Philanthropists, Trusts, Development Partners and other Civil Society Organisations are invited to participate by extending financial grants for the Fellowship through CSR and other voluntary initiatives.

#### **3. Eligibility Criteria**

Students pursuing degree Programs in Food Technology, Nutrition or related fields in recognized academic institutions as under:-

- Pursuing a Bachelors degree (2<sup>nd</sup> or 3<sup>rd</sup> year) SEP
- Pursuing a Masters degree SEP

These fellowships will be granted to highly motivated individuals who demonstrate leadership qualities, excellent communication skills and a commitment to contribute to society meaningfully. In addition to the general eligibility criteria, shortlisted SNF Fellows would need to undergo orientation training and be certified, based on a written assessment and evaluation to be conducted by participating colleges.

#### **4. Grant Benefits**

The minimum total cost of the Fellowship as sponsored by a funding partner would be INR 3 lakhs (approximate) per college per annum for 20 students. Participating colleges would be expected to utilise this financial support to meet administrative and operational expenses related to the project. This would broadly include the following indicative approximate heads/costs:

Student stipend: INR 7,000 per Fellow (20 Fellows per college)

Fellow assessment and certification cost: INR 10,000<sup>[SEP]</sup>

Institutional Charges for data analysis, reports and other operational expenditure: INR 50,000<sup>[SEP]</sup>

Cost of kits for schools: INR 1,00,000

## 5. Procedure for participating

### 5.1 For colleges:

- i) The program will be initiated, managed and administered through participating colleges.
- ii) The college would ensure a reach of 200 schools over the course of the year.
- iii) The Fellowship would be open to 20 students of each participating college.
- iv) The stages in SNF Fellowship:
  - a. Screening of Applications: Participating college to invite applications from students and shortlist candidates. <sup>[SEP]</sup>
  - b. Functional Test: Shortlisted students will undergo orientation training to be delivered by the college with content from FSSAI and post training, 20 Fellows will be identified based on a functional assessment. <sup>[SEP]</sup>
  - c. Fellowship Report: After successful completion of school activations, Fellows will submit a report and post evaluation, they will be awarded an SNF Fellowship Certificate.
- v) A college faculty in-charge would be appointed to closely monitor progress. The responsibility of Faculty In-charge would be:
  - a. Serve as mentor to Fellows on functional aspects <sup>[SEP]</sup>
  - b. Closely monitor progress of Fellows & ensure they meet required guidelines & performance criteria
  - c. Coordinate with funding partner for financing.

### 5.2 For students:

- i) Each SNF Fellow is expected to enroll and engage with 10 schools for the period of the fellowship viz. 1 year.
- ii) SNF Fellows would work with schools to:
  - a. Enroll them in the SNF@School initiative
  - b. Conduct training sessions for the School Health and Wellness Coordinators (SHWC)
  - c. Help the school to prepare a calendar of activities
  - d. Monitor and evaluate the progress and submit required reports to the college, funding partner and FSSAI.
- iii) Time investment of Fellows through the program would include:
  - Orientation Training- 4 hours workshop followed by an assessment.
  - School Enrollment: 1 hour of work with each school administration and School Health and Wellness Coordinators (SHWC)
  - School Activation: 2 hours per school for creating school SNF calendar of activities and training in canteen/MDM checklist.
  - Regular e- mentoring of SHWCs, obtaining and compiling quarterly reports from SHWCs, evaluation and submission of reports to funding partner through the college. (Note: If time/resources permit, the Fellow should revisit the school, to track progress of the initiative, preferably during PTMs.) <sup>[SEP]</sup>

### 5.3 For Funding partners:

This is one of the most cost effective ways to participate in a large scale structured program for social and behavioural change in all schools pan-India, as the cost of reac. FSSAI invites Corporates, Philanthropists, Trusts, Development Partners and other Civil Society Organisations to participate by extending financial grants for the Fellowship through CSR and other voluntary initiatives. The minimum total cost of the Fellowship of INR 3 lakhs (approximate) per college per annum as sponsored by a funding partner is recommended for release in tranches as follows:

- On finalizing MOU/ Action Plan between college and funding agency – 10% [SEP]
- On registering 1<sup>st</sup> 50 schools and creating their SHWCs– 20% [SEP]
- 100 schools – 20% [SEP]
- 150 schools- 20% [SEP]
- 200 schools – 20% [SEP]
- Final Report & Submission – Balance 10 % [SEP]

The above is an indicative pattern of fund release, the colleges and funding agencies may have their own patterns as per their own terms and conditions of the. FSSAI would be happy to showcase and acknowledge the efforts of the implementing colleges and the funding partners through its websites. Guidelines for participation under CSR and other voluntary initiatives are available on the FSSAI website.

## 6. Tracking Progress

Evaluation of the Fellowship would take place in two phases.

### **Phase 1 Time period: August to December** [SEP]

Month of evaluation: December/January

[SEP] Target schools: 7 schools/fellow | 140 schools/college [SEP]

### **Phase 2** [SEP] **Time period: January to March** [SEP]

Month of evaluation: April/May [SEP]

Target schools: 3 schools/fellow | 60 schools/college [SEP]

In case, a Fellow is unable to meet his/her target of schools, they would get an extension of two months (June & July) to close the same.

The above evaluations have to be conducted by the Faculty In-charge for the concerned college.

## 7. Reward & recognition

On successful completion of the project, an SNF Fellowship certificate will be awarded to the student on behalf of FSSAI and the Funding partner, with a letter of commendation from the college.

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